

MINUTES

DILLON SCHOOL DISTRICT FOUR BOARD OF TRUSTEES MEETINGS

1738 Highway 301 North
Dillon, South Carolina

May 21, 2018
6:30 P.M.

- I. The regular board meeting was called to order at 6:30 p.m. by Chairman Ethel Taylor.
- II. Visitors and the media were welcomed at this time.
- III. The roll was called as follows:

Ethel Taylor, Earl Gleason, Jr., Alex Lewis, Kenny Bethea, Famon Whitfield, Burt Rogers and Mike McRae

ABSENT:

VISITORS:

Felicia McCollum-Teacher at Dillon High School

IV. NOTICE TO THE MEDIA:

In accordance with the S.C. Code of Laws of 1976, section 30-4-80(e) amended; the following has been notified of the date, time and place of this meeting:

V. APPROVAL OF MINUTES:

A motion to approve the minutes of April 16, 2018 was made by Famon Whitfield with a second from Alex Lewis. All approved.

VI. NEW BUSINESS

- 1. **Budget Update** – Bryan Rivenbark, Chief Financial Officer, gave board members an update on the General fund Financial Report. The report was for July 1, 2017 through April 30, 2018. The fund balance as of April 30, 2018 was \$9,400,489.38. Information only.

2. **Construction Update** – Superintendent Rogers gave board members an update on District Four Construction. Information only.
3. **Student Services** – Lynn Liebenrood, Director of Student Services presented the Title I FY19 Budget Breakdown. Mrs. Liebenrood also presented the Tentative Title II and Title III FY19 Budget Breakdown. A motion to proceed with the Budget Breakdown was made by Alex Lewis with a second from Earl Gleason, Jr. All approved.
4. **Policy IKC** – Lynn Liebenrood, Director of Student Services presented a revision of policy IKC. Motion made by Alex Lewis with a second from Earl Gleason, Jr. All approved.
5. **Personnel** – Dr. Polly Elkins, Assistant Superintendent for Administration and Personnel presented the following recommendations:

Resignations:

Ruth Jones	- Transportation, Dillon
Nicole Shelley	- Food Service Manager, Dillon Middle School
Joyce Ann Wright	- Housekeeping, East

Resignations at the End of the 2017-2018 SY:

Wanda Brewer	- Teacher, Lake View Elementary
Ariel Fitts	- Teacher, Dillon Middle School
Pamela Gasque	- Teacher, Lake View Elementary
Naytoniyan Green	- Teacher, Dillon Middle School
Stephanie Henry	- Teacher, Dillon High School
Cheyenne Hooks	- Teacher, Dillon High School
Lauren S. Ray	- Teacher, Stewart Heights Elementary
Kayla Sanderson	- Teacher, Lake View High School
Jackie Yates	- Teacher, Dillon Middle School
Grace Currie	- Assistant, Gordon Elementary School
Tabitha Fulmer	- Operator, Food Service

Retiring at the End of the 2017-2018 SY:

William Epps	- Teacher, Dillon High School
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Recommendations for the 2018-2019 SY:

Frances Baker	- Teacher
William Clark	- Teacher
Norma H. Coote	- Teacher
Miranda Outlar	- Teacher
Sonja Rogers	- Teacher
Jessica Bowers	- Assistant

The following educators are recommended for re-employment for the 2018-19 SY:

Bethea Best	- Teacher
Oprah Coatney	- Teacher
Meredith Coleman	- Teacher
Maggie Dunham	- Teacher
Allie Hasty	- Teacher
Libardo Hernandez	- Teacher
Audrey Hunt	- Teacher
Marshall McDonald	- Teacher
Heather Miller	- Teacher
Cindy Quick	- Teacher
Adrian Wright	- Teacher
Charles Wright	- Teacher

Freedom of Information Act

Dr. Elkins also presented information on fees charged for **Photocopying**, will be \$0.10 per page and \$0.80 per page for color pages, or the prevailing commercial rate at the time of the request. Oversize documents, such as property plats or architectural documents, will be individually determined based on actual copying cost.

Employment/Administrative Time-Information requests requiring more than one hour of staff time to search for, redact as necessary, and copy responsive records will be assessed based on the hourly rate of the lowest paid school district employee who has the necessary skills and experience to perform the request, as determined by the District.

Computer/Information Technology-charges will be based on costs associated with the process. For the use of a CD, DVD or memory stick, there will be a \$5.00 charge. **Estimation of Fees and Payment**-The requester will be notified of charges that will be incurred for filling a request for records. Actual costs will be recorded throughout the process, and will be reconciled with the requestor upon completion. A deposit throughout the process of 25% of the reasonably anticipated cost for searching for, redacting, and copying the requested information may be required by the district prior to collection of information and/or fulfillment of the request. Motion to post on district website was made by Burt Rogers with a second from Kenny Bethea. All approved.

6. **Property** – Superintendent Rogers presented board members with a resolution to purchase property located at the corner of 3rd and Main Street, Lake View, South Carolina to be used for a new sign for Lake View Schools. Motion made to purchase this property was made by Burt Rogers with a second from Earl Gleason, Jr. All members approved.
7. **Graduation** – Superintendent Rogers reminded board members that Dillon High School graduation would be Thursday, May 31, 2018 at 10 a.m., Lake View High School graduation would be May 31, 2018 at 8 p.m. and Adult Education graduation would be May 31, 2018 at 2 p.m. All members were urged to attend. Information only.

- 8. Election of Officers** – Officers for the Dillon School District Board of Trustees was elected as follows: Ethel Taylor-Chairman; Earl Gleason, Jr.-Vice-Chairman and Burt Rogers-Secretary. Motion made by Kenny Bethea with a second from Mike McRae. All approved.

VII. EXECUTIVE SESSION

The Board entered Executive Session on a motion by Alex Lewis with a second from Kenny Bethea to approve ACT 155. All members approved.

A motion to return to open session was made by Burt Rogers with a second from Kenny Bethea. All approved.

After returning to open session, a motion was made by Mike McRae with a second from Famon Whitfield regarding ACT 155 (1 student applying for a diploma.) All approved.

VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8 p.m. Motion made by Alex Lewis with a second from Mike McRae. All approved.

Respectfully Submitted,

(Ethel Taylor, Chairman)

(Burt Rogers, Secretary)